

## OIC DECK : REQUIREMENTS FOR WALK-IN EXAMINATION (WES)

- Approved POEA Contract or Crew List for Domestic (w/ stamp of coastguard)  
(original or certified true copy w/ dry seal)
- BSMT Transcript of Record w/ **scanned picture** / Training Record Book (TRB) &  
**REMARKS: FOR BOARD EXAM PURPOSES ONLY**
- Birth Certificate from NSO
- Certification from Shipping Company signed by the Authorized Signatory - **Notarized**
- Community Tax Certificate / Cedula (**latest with thumb mark & signature**)
- Medical Certificate – (PRC MEO Form No. 4 with signature)
- NBI Clearance (**Visa Seaman with thumb mark**)
- Proof of Sea Service – 12 months as D/C Apprentice Mate for graduated in BSMT  
--36 months as O/S, A/B, GP, Deck Rating, Bosun, Pumpman, Messman &  
Deck Trainee for graduated in BSMT – **Notarized**
- Seafarer's Identification & Record Book (SIRB) (**with departure & arrival**)
- Ships Simulator & Bridge Teamwork w/ BRM (SSBT) & Assessment Certificate - (**optional**)
- CD Drive ( available at office)

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