

**OIC ENGINE : REQUIREMENTS FOR WALK-IN EXAMINATION (WES)**

- Approved original or certified true copy POEA Contract or Crew List for Domestic w/ stamp of coastguard
- BSMARE Transcript of Record w/ **scanned picture & REMARKS FOR BOARD EXAMINATION PURPOSES ONLY**
- Birth Certificate from NSO
- Certification from Shipping Company signed by the Authorized Signatory -**Notarized**
- Community Tax Certificate / Cedula (**latest with thumb mark & signature**)
- Medical Certificate (**PRC MEO Form No. 4 with signature**)
- NBI Clearance (**Visa Seaman with thumb mark**)
- Proof of Sea Service - 6 months as Engine Cadet, Apprentice Engine, Motorman, Wiper, Oiler, GP engine, Fireman & Engine Rating for graduated in BSMare - **Notarized**  
-- 24 months as Engine Cadet, Apprentice Engineer, Motorman, Wiper, Oiler, Engine Rating & Fireman for graduated in AME, SME, CME - **Notarized**
- Seafarer's Identification & Record Book (SIRB) – (**with departure & arrival**)
- Engine Room Simulator Course (ERSC) - (**Optional**)
- CD Drive (available at Office)

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